



# SPECIAL ALERT

STATE OF  
CALIFORNIA



## Update from the California Student Aid Commission

January 10, 2023

GSA 2023-01

TO: Financial Aid Administrators  
Chafee Coordinators

FROM: Tae Kang *Tae Kang*  
Deputy Director, Program Administration & Services Division

SUBJECT: **2022-23 Chafee Foster Youth Grant Program Spring Term**

This Special Alert from the California Student Aid Commission (Commission) announces the opening of the 2022-23 **spring term** for the Chafee Grant Program. Financial Aid Offices can certify students and request payments.

Please take a moment to review the following guidelines and reminders:

- **Working Your Payment Roster** – The Commission asks that you review your Payment Roster on [WebGrants](#) weekly to certify and request payments for all awarded students. Awards and payments are processed on Monday evenings.
- **Recycling Awards Timeline** – To maximize the number of students who are awarded, the Commission will recycle Chafee awards **30 days** from the date of offer. Students who lose their awards due to the recycle process can be considered again if the Financial Aid Officer updates the payment roster.
- **Non-Disbursed Chafee Checks** – All non-disbursed checks must be returned to the Commission within 30 business days of receipt. This will allow the Commission to maximize the funds. Complete the form attached to the check and do not void the check. Return both to:

California Student Aid Commission  
PO BOX 419027  
Rancho Cordova, CA 95741-9027

### Need to contact us?

- Institutional Support phone number: (888) 294-0153
- E-mail: [chafee@csac.ca.gov](mailto:chafee@csac.ca.gov)

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